



PSFM
Promotion of sustainable management of production forests
by forest companies in Vietnam

c/o Forest Science Centre of North of Central Vietnam (FSNC)
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Dong Ha, 02. June 2017

TERMS OF REFERENCE (TOR)
 for
National Expert for Curriculum Development

Name of Expert:	National:	
Job Title:	National Expert for Curriculum Development	
Project/Program:	PROMOTION OF SUSTAINABLE MANAGEMENT OF PRODUCTION FORESTS OF FOREST COMPANIES IN VIETNAM	
Duty Station:	<i>Truong Son, Dong Ha</i>	
Expected Start Date of Assignment:	Begin:	Duration: National: 15 days International: 20 days Junior: 20 days
Report to:	Name: Reinhold Glauner	Title: International Team Leader
Assigned direct counterparts	FSNC	Truong Son
Selected future trainer(s) to participate		

Background:

To promote sustainable management (SFM) of production forest by state forest companies (SFC) in Vietnam corresponding to the forest development strategy from 2006 to 2020, MARD, through Decision No.: 129 /QĐ-BNN-HTQT of 11th February, 2017, approved the Investment Plan for the project „Promotion of Sustainable Forest Products Management for Forest Companies in Vietnam“, co-funded by the German Bundesministerium für Ernährung und Landwirtschaft (BMEL).

The overall project objective is to promote sustainable management of production forest of the forest companies in Vietnam in line with the forest development strategy from 2006 to 2020. The specific objectives of the project are:

- (i) to promote of sustainable management of production forests in one model state forest companies, which has been already endorsed by a sustainable forest management certification system according to international standards;



- (ii) to set-up a competence and training centre for sustainable forest management and certification; and
- (iii) to extent capacity to other (state) forest companies and organization in the whole country, through providing training courses on sustainable forest management and certification.

The main project outputs are:

- (i) The position of SFC Truong Son representing a certified model FMU (forest management unit) is further improved and stabilized;
- (ii) The competence centre at the Forest Science Centre for Northern Central Vietnam (FSNC) for sustainable forest management and certification is operational and contributes to capacity development in forestry;
- (iii) Experiences from SFM and certification are disseminated/upscaled to other state forest companies.

In the Decision No.: 129 /QĐ-BNN-HTQT the MARD decided that the Ministry of Agriculture and Rural Development (MARD) shall be project executing agency (PEA), The Vietnam Academy of Forest Science (VAFS) is the designated project owner (PO). The Forest Science Centre for North-Central Vietnam (FSNC) under VAFS and the Forest Industry One Member Limited Long Dai Holding (LDH) in Quang Binh, in particular Truong Son State Forest Company (TS-SFC) will be the project implementation agencies (PIA). The project duration is three years (from 2017 – 2019). From the German side, the project shall be supported by the consortium of Deutsche Forstservice (DFS) and Hessen Forst (HF), who act as implementing consultant (IC).

Based on the project plan, the Project should support FSNC to setup the Competence Centre (CC) for sustainable forest management and certification at the FSCNC.

The CC should:

- (i) be established newly;
- (ii) encompass two ownerships, i.e. FSNC and Long Dai Holding;
- (iii) have an appropriate legal structure to operate independently (e.g. LLC);
- (iv) currently serve as training centre mainly for SFEs (and ODA projects);
- (v) be operated independently and sustainably after project end.

It is of utmost importance that the CC is setup in such a way that it is considered as profit centre from the very beginning. The ambiguous plan is to reach its self-sustaining capacity within the first project phase of three years. Thus, a market-oriented concept needs to be developed and critically assessed with regards to its feasibility. A business plan for the CC is drawn up for a period of three years in STC-mission carried out simultaneously. This consultancy should review and further develop the draft curriculum.

This consultancy is implemented as a joint-mission of an international and a national consultant. The TOR are identical for both. The mission is joined by a Junior consultant, who should collect and review existing teaching material to support technical content of lectures.

Mission Objectives:

Objectives of the mission are to assist the Implementing Agencies in the development of a curriculum for the Competence Centre (CC) at the FSNC. The curriculum shall consider that the CC is a training



centre under a forest research centre and the clients are mainly State Forest Companies and ODA projects.

Tasks of Expert:

The national expert shall be working closely with the international expert. Both experts shall put up a plan indicating the share of labour at the beginning of their assignment. The national consultant shall assist the international consultant in implementing the following:

- (1) Collect, review and document, as far as possible, available material on planned curriculum content, which are
 - a. draft curriculum (developed by PSFM);
 - b. portfolio of 15 trainers (9 FSNC, 5 Long Dai, 1 Central Level);
 - c. field plots / forest under management portfolio (FSC area, FSNC forest);
 - d. first trainer assessment workshop (done by PSFM);
- (2) Conduct a workshop with future trainers to assess their contribution to the planned curriculum;
- (3) Identify gaps, which cannot be closed by available future trainers with regard to anticipated clients (i.e. SFCs, ODA community);
- (4) Discuss these gaps with CC managers and PSFM;
- (5) Prepare advanced draft curriculum and elaborate course content, course duration, and highlight training material recommendations/gaps;
- (6) Present findings to CC management and PSFM;
- (7) Finalize curriculum.

Expected Outputs:

- (1) A jointly-prepared curriculum for the CC, with detailed course content, proposed duration, supporting training material available (rate!), and literature recommendations;
- (2) A jointly organized Workshops and meetings to jointly with CC management and PSFM develop approach;
- (3) A jointly prepared Mission report (max. 10 pages).

Qualification and Experience Requirements:

- (1) Having official University Degree or higher in forestry, or similar;
- (2) Proven experiences in curriculum development for forest training institutions (candidate has to submit at least one example of her/his work);
- (3) Proven experiences in teaching at forest training centres/forest schools is an advantage;
- (4) Willing to work in a team;
- (5) Able to work independently;
- (6) Fluently in speaking and writing in English (International/National) and Vietnamese (National). Particularly the Vietnamese report shall be assessed by the Project Owner if it meets publication standards.